

THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL TAU STATE EXECUTIVE BOARD MEETING

St. John's Episcopal Church
1111 Cooper Ave S, St. Cloud, MN
Saturday, October 6, 2012

CALL TO ORDER—Dr. Phyllis VanBuren (Eta)

President Dr. Phyllis VanBuren (Eta) called the Fall Executive Board Meeting of the Delta Kappa Gamma Society International, Tau State, to order on Saturday, October 6, 2012 at 9:08 a.m.

DELTA KAPPA GAMMA SONG—Sally Nyhus (Alpha Omega) substituting for Jewell Mendenhall (Mu)

We sang the Delta Kappa Gamma Song to begin the meeting.

INSPIRATION—Barb Nuckley (Sigma)

The ABC's of Teaching from "The Mailbox Teacher."

APPROVAL/ACCEPTANCE OF THE AGENDA—President Phyllis VanBuren (Eta)

Additions were made to the agenda:

- Winter Executive Committee Meeting is February 2, 2013 using GoToMeeting.
- Scholarship
- Data Manager
- Webmaster
- Historical Records
- Nominations

A motion was made by Jean Rolle (Alpha Meta), seconded by Jeanette Karjala (Iota) to accept the agenda as amended. **MOTION PASSED.**

ROLL CALL—Ellen Delaney (Alpha Nu), Recording Secretary

Sign in is completed by using the registration sheets members sign as they arrive to the meeting. A summary of attendance is as follows:

- 0 State Founders
- 9 Past State Presidents
- 7 Officers (Elected and Ex-Officio)
- 16 Chapter Presidents (Voting)
- 1 Substitutes for Chapter Presidents
- 16 Committee Chairs/Representatives or their substitutes

Members present:

Marge Bates, Dianna Brusven, Mary Jo Burns, Toni L. Chipka, Dr. Marlene De Voe, Ellen Delaney, Carolyn R. Garven, Susan Glennon, Ann Harnden, Laurie Huston, Rosalie Huston, Robbie Johnson, Dr. Jeanette Karjala, Diane Larson, Joanne Lockner, Arlene Matson, Barb Muellerleile, Lois Nordling, Barbara Nuckley, Sally Nyhus, Cory Peters, Dr. Diane Rauschenfels, Melanie Reap, Judy Rohde, Jean Rolle, Carolyn Ann Rosenboom, Linda Simonson, Susan Stokke, Myrna Strand, Lorraine Traut, Dr. Phyllis VanBuren, Ann Vanvick, Barbara Whiting, Diane Wippler

Guest present: Patricia Peterson, Ruth Ranum

WELCOME AND INTRODUCTION OF CHAPTER PRESIDENTS—Phyllis VanBuren (Eta)

Presidents introduced themselves and the name of their chapter. Each shared the geographic location of their chapter and a strength of the chapter.

RECORDING SECRETARY'S REPORT—Ellen Delaney (Alpha Nu)

There was a motion to approve the minutes from the Spring meeting; moved by Cory Peters (Beta Alpha) and seconded by Sally Nyhus (Alpha Omega)

TREASURER'S REPORT—Dianna Brusven (Alpha Meta)

Dianna Brusven presented all of the spreadsheets for the various reports. The audit of the budget was completed in August. At the top of the written report, Dianna included her email address. Her email has been reported

differently in other communications. The one on the report is accurate and will assure Dianna is reached, if you use all lower case letters.

Only one chapter is missing their report. Congratulations to the chapter treasurers for meeting the deadline. Dianna is encouraging all chapters to complete their E-990 IRS Form as soon as possible. It is important for tax purposes and will cause problems with the IRS if not filed.

The reports for treasurer and all other committees will be sent to the Executive Board by Carolyn Garven via email. We will send documents in pdf form.

There was a motion to allow the president to work with the financial committee to adjust the budget to account for portions of the budget that are already in deficit; moved by Jean Rolle (Alpha Meta) and seconded by Jeanette Karjala (Iota). **MOTION PASSED**. This motion was checked by our parliamentarian and approved.

There was a discrepancy noted between the revitalization amount given to the committee chair and the report. The report was accepted and will be approved by the audit.

PRESIDENT'S REPORT—Phyllis VanBuren (Eta)

Phyllis VanBuren reported that in the beginning of the second year of the biennium we still design dreams, kindle knowledge and garner gladness. Phyllis is seeking an invitation to attend a chapter meeting for every chapter in Tau State; she has visited a little more than one-half the chapters.

May 19 was the date of our successful leadership training. We will be continuing this training event this year. On June 26-27 there was a retreat at St. Benedicts and members who attended thought it was valuable and worthwhile. We had support from International for this event. Those in attendance paid the price of cold showers. The cold showers caused a reduction in price and the money garnered will become seed money to have another retreat. From July 1-14, Phyllis attended the Leadership Management Seminar, formerly known as the Golden Fund, in Texas. We are growing internationally. Each Leadership Management Seminar class was asked to raise money for the continuation of this event. Four members of Tau State received checks from the emergency fund. Eighteen members from Tau State went to the international conference in New York City. We will begin to have electronic voting to allow all members to vote for the international officers. Dr. Beverly Helms was elected as our new president. We will install our 80th state chapter in Japan in October.

It was shared that 70% of our members we have lost would rejoin if asked. This speaks to the importance of those personal connections.

What can Tau State do? We must recruit new members. We need to grow our organization at the chapter level. Please use the Go to Guide and Pride in the Big Picture to gain ideas for new members. Members are encouraged to have a recruitment event and the leadership will attend that meeting.

We have two options for a Cornetet Seminar Award. The award would allow DKG to sponsor a four-hour seminar for high school teachers, counselors, and administrators, as well as DKG members on the Friday of next year's convention. The grant would provide for four additional training sessions in other regions of the state within the year. The deadline for the Cornetet grant is November 1. One topic would be human trafficking. The other possible topic is anti-bullying. This topic would be presented by a central Minnesota attorney and a member of the St. Cloud State University who has research on bullying in Minnesota schools. We do have profits from the last conference and need to decide how to use those funds.

The DKG Men's Auxiliary was initiated at the 2004 International Convention. They are working in the back to determine how they can assist at the spring convention. They will get their food free today in lieu of payment to an outside caterer and/or delivery charges. Please thank them for their participation.

Alpha Meta invites members to join their chapter. These members are from dissolved chapters across the state.

FIRST VICE PRESIDENT'S REPORT—Diane Larson (Beta Alpha)

Thank you to those who sent registrations to Kathy Patton. Rosalie updated the database to reflect the changes on our registration for today's meeting. Those who owe money for rent or food, please see Ann Harden today. If you were in New York City, the experience was wonderful. The hotel was in a perfect location. There is a Northwest Regional in Wyoming this summer.

CORRESPONDING SECRETARY REPORT—Carolyn Garven (Eta)

Larger tent cards will be provided at our next meeting. Greeting cards from Executive Board of Tau State are sent by the Corresponding Secretary; please let Carolyn know when greeting cards need to be sent. Jewel Mendenhall (Mu) has been ill. Ann Harnden (Alpha Kappa) fell and broke her wrist.

The committee reports are for the chapter president to distribute to the chapter members who need the information.

REPORTS OF STANDING COMMITTEES**Birdella Ross Scholarship – Carolyn Garven (Eta) substituting for Arcela Turch (Delta)**

The Birdella Ross Scholarship is available for all members. The scholarship is available and the committee is seeking candidates. There is also a scholarship available for international students in the amount of \$10,000. Please remind members to apply for and promote these scholarships.

Leadership Training – Barbara Whiting (Beta Beta)

There was a discussion regarding the retreats and the seminar. Various options were discussed including overnight retreats or one-day events.

There was a motion to explore and bring a proposal for a retreat this summer; Barb Whiting (Beta Beta) and seconded by Rosalie Huston (Alpha Rho). *MOTION PASSED.*

Personal Growth and Services – Cory Peters (Beta Alpha)

During the convention years, we honor members as Women of Achievement. The nominations are due by January 15, 2013. You may nominate two people, one for 2012 and one for 2013. They are honored in the odd years at the convention. This must be someone who has not received this honor before. For those nominations, please attach a photo to the form which fits in the space. These forms are stored in our historical records. The form is available on the Tau State website.

Professional Affairs – Joanne Lockner (Beta Alpha)

Grant in Aid goes to a young woman who is a junior in college who is in an education preparation program. The form is available on the Tau State website. The form is due on January 15, 2013.

By-Laws and Standing Rules Project Update – Jeanette Karjala (Iota)

We will be updating our standing rules and by-laws to remain in compliance with International. We are still in the process of doing this work. We need one more person to assist with proofreading and ad hoc committees who will assist with the regions. Sally Nyhus (Alpha Omega) will assist with the proof reading. Dianna Brusven (Alpha Meta), Cory Peters (Beta Alpha), and Melanie Reap (Iota) will assist with partitioning the state by region.

Directory and Database Services – Rosalie Huston (Alpha Rho)

When an updated list of board members is sent, please delete all old databases. Secondly, when the database manager is asked to forward a message, please reply to the person in the message who is requesting the information.

Chapter audits will be sent to chapter presidents next week. This is a list of all members of the chapter and their contact information. The deadline is December 1, 2012. Please be sure to update all information in the chapter audit. In January, we will have the latest electronic directory.

There is a chapter officers and committee chair report. Only about half of the chapters have sent the information into the database manager. The purpose of the report is to provide this information to all committee chairs. The information was collected at the meeting today.

If there is a name change needed, email Anita Scott at International with the former and new name, membership number, and Tau State.

Historical Records – Myrna Strand (Alpha Nu)

You can look on the website for the Minnesota Historical Society to identify the artifacts that are stored there. The Historical Society requests only the minutes of the meetings and the financial records of chapters.

Webmaster & Technology - Laurie Huston (Alpha Rho)

We cannot currently house the documents from these meetings on the public Tau State website since personal information is included in the reports.

For chapter presidents, committee chairs, and officers, your email address and name is posted on the Tau State website. We need permission to post your information on the site. Please complete the form to allow this to happen. The form may be mailed to Laurie after today's meeting or given to her today.

Nominations – Sally Nyhus (Alpha Omega)

The committee is seeking nominations for Tau State officer positions.

We will be having a celebration for Jewell Mendenhall (Mu) at the spring conference. If you have stories you want to share, please forward them to Sally Nyhus (Alpha Omega) or Mary Snorek (Alpha Meta). Various themes for this celebration are being considered. We want to build celebration into our chapter and state meetings for those members who contributed to our organization.

Legislation – Judy Rohde (Sigma)

If you have any questions about the written report, please ask Judy Rohde.

Jeannette Fair Book Award – Cory Peters (Beta Alpha) substituting for the committee chair Marcia Essman
The book nomination form is on the website. The deadline is November 15.

Music - Sally Nyhus (Alpha Omega) substituting for Jewell Mendenhall (Mu)

The Possible Dream, sung to the music of *The Impossible Dream* from Man of La Mancha, words by Jewell Mendenhall (Mu).

Members, sung to the music of *Memories* from Cats, words by Sally Nyhus (Alpha Omega).

UNFINISHED BUSINESS

Tau State Speakers Fund – Phyllis Van Buren (Eta) Remained tabled.

NEW BUSINESS

Tau State Conference, 2012 – Lois Nordling (Beta Beta)

There was a profit from the conference in the amount of \$1,380.78.

It was moved that the finance committee earmark all or a portion of the profits from the 2012 state conference be dedicated to personal/education growth opportunities; by Lois Nordling (Beta Beta), second by Mary Jo Burns (Alpha Omega)

Cornet Award – Barb Whiting (Beta Beta)

It was moved that Tau State apply for a Cornet Seminar Award by November 1, 2012; by Barb Whiting (Beta Beta), seconded by Mary Jo Burns (Alpha Omega). **MOTION PASSED.**

It was moved that Tau State apply for a Cornet Seminar Award in the amount of \$10,000 on the topic of Human Trafficking; by Barb Whiting (Beta Beta), second by Barb Nuckley (Sigma). **MOTION PASSED.**

COUNCIL MEETING NOTES**DELTA Council (Leadership)**

Members: Lorraine Traut (Chair), Phyllis VanBuren, Diane Larson, Diane Wippler, Jewell Mendenhall, Barb Whiting, Joanne Lockner, Jeanne Rolle, Arlene Mattson, Michelle Dahlby, Linda Simonson, Judi K. Sprung, Ann Vanvick, Carole Ann Stockman, Marlys Overlie

Action Steps:

- [1.1.4] Invite potential members to Pride in the Big Picture telling them about DKG. Barb Whiting would be willing to come to the event.
Get chapters together and show Pride in the Big Picture.
Share number of years of service at programs and on certificates.
- [2.1.4] Work on the strengths of individual members.
Have all members participate in planning for the chapter.
Create models for leadership.
Barb Whiting will explore the types of leadership styles being used in various chapters. She will write an article for the NorthStar News.

KAPPA Council (Society Business)

Members: Sally Nyhus (Chair), Dianna Brusven, Mary Snorek, Jeannette Karjala, Marge Bates, Rosalie Huston, Cory Peters, Myrna Strand, Myrna Strand, Diane Rauschenfels, Kathy Patton, Marlene DeVoe, Mary Alice Tomporowski, Kathryn A. Nelson, Catherine Byron, Susan Stokke, Myrna Strand, Mary Jo Burns, Marjorie Germscheid, Lois Nordling

Action Steps:

- [1.1.1] Put the year of initiation on the conference nametags. Rosalie Huston will help this happen. Celebrate Jewell Mendenhall's contributions to Tau State. Mary Snorek, Sally Nyhus, and the Happy Warblers will lead this effort
- [3.1.1] Present a session on computer training at the convention. Rosalie Huston will offer this.
- [4.1.1] Support Schools for Africa with materials (film) on the UN website. This is easy for chapters to show and collect donations.

GAMMA Council (Communications)

Members: Judy Rohde (Chair), Ellen Delaney, Carolyn Garven, Laurie Huston, Celi Turch, Judy Rohde, Carol Quail, Marcia Essman, Ann Harndon, Robbie Johnson, Melanie Reap, Barb Muellerleile, Carolyn Ann Rosenboom, Laurie Stuhau, Barbara Nuckley, Toni L Chipka, Susan Glennon

Action Steps:

- [1.1.1] Need to appoint a committee to:
 - Develop a process and criteria to nominate a member for this "Beyond the woman of achievement" award
 - Distinguish how this recognition is different than woman of achievement
 - Potential criteria to include such things as:
 - A current or past member of the Tau State Executive Board (officers, committee chairs, chapter presidents)
 - Work in the chapter
 - Member of DKG including reserve members; longevity counts
 - Contributions to the organization, community (e.g. fundraising for student scholarship)
 - Attendance at regional or national meetings
 - Get community recognition for the sister and Delta Kappa Gamma
 - Should there be a budget amount considered?

Timeline: This should be incorporated into the State Convention (annually). Fit the timeline to fit the State Convention timeline.
- [2.1.3] Have a catchy theme like, "Spend quality face time with friendly sisters".
Have a two day retreat.
Timeline:

- Secure the location ASAP. Consider the Duluth area like St. Scholastica – if this would be an annual activity – move it around the state.
- Have the retreat early in August
- Let chapter presidents know ASAP when date and location are determined so they can give a heads up to members.
- Have the formal announcement in the February Northern Lights issue (3rd week)
- Have information available at the State Convention.

[3.1.5] Indicate status of each activity in the Strategic Action Plan in a timely manner when accomplished or when progress should be reported. Members should be encouraged to go to the web site to review the plan.

UNFINISHED NEW BUSINESS cont.

Scholarship Recipients

A motion made that Tau State of Delta Kappa Gamma Society International appoint an ad hoc committee preparing a set of guidelines and procedures for tracking the progress of scholarship recipients; by Jeanette Karjala (Iota), seconded by Jean Rolle (Alpha Meta). **MOTION PASSED.**

Ellen Delaney (Alpha Nu) volunteered to be a member of this committee. Stephanie Martin Dustrud has completed her doctorate and transferred to Beta Beta chapter.

Revitalization

President Dr. Phyllis VanBuren stepped down as meeting chair to make a motion. Diane Larsen, First Vice President, took the gavel.

Move that Tau State support recruitment activities (such as Pride in the Big Picture receptions) up to \$20 for refreshments. Chapters must submit a voucher to State President for payment; by Phyllis Van Buren (Eta), seconded by Ellen Delaney (Alpha Nu). **MOTION PASSED.**

ANNOUNCEMENTS:

“It’s in the Bag” Tau State and chapter projects for 2012-2013

Alpha Meta Chapter Project – all members will purchase school supplies and bring them to their local school.

Invitation to State Convention: Robbie Johnson (Sigma) and Ruth Ranum (Sigma)

These items are needed for the convention:

- Please bring personal care items (hotel shampoo, hair conditioner, etc.) can be placed in the bag provided and brought to the convention.
- Door prize item from each chapter (bag of wild rice, small decoration, etc.)
- Silent auction items are needed.

Workshop ideas and other activities were announced and shared in a written document.

Alpha Meta would like to participate in every year of the convention and conference. They would like to volunteer whenever possible.

Invitation to NW Regional, July 31-August 3, 2013, Cheyenne, WY, Little America Hotel

This is a casual conference at a dude ranch. Planning is well under way and planning is including spouses and family members. Please bring them with you!

Greetings from Phyllis Fredlund – Lorraine Traut saw Phyllis. She is battling Parkinson Disease which limits her mobility.

GOOD NEWS:

Barb Whiting (Beta Beta), Member-at-Large, Board of the DKG International, 2012-2016

Cory Peters (Beta Alpha), NW Regional Representative to the US Forum Steering Committee, 2012-2014

Leadership Management Seminar article published in the St. Cloud Citizen Times

Don't forget to take pictures and write articles for local newspapers!

Stephanine Martin Dustrud (Beta Beta) completed her doctorate—DKG Scholarship recipient

Lois Nordling (Beta Beta) is going to Spain!!

A former member of Tau State got her doctorate, moved to Oregon and found a new chapter, and won an award for her doctorate work.

UPCOMING DEADLINES:

- North Star News articles and photos: October 13, 2012 Info to Robbie Johnson robbie@pclink.com
- Cornetet Seminar Grant Application: November 1, 2012
- Yearly Programs: November 1, 2012 to Diane Wippler
- Chapter Dues to State Treasurer: November 1, 2013 to Dianna Brusven
- Chapter Treasurer's Filing of E-990 IRS Form: November 15, 2012 to Dianna Brusven
- Nominations for Jeanette Fair Memorial Award Children's Book: November 15, 2012 to Marcia Essman
- Chapter Audit Sheets of Members: December 1, 2012 to Rosalie Huston
- Committee Chair reports to Carolyn Garven, Phyllis VanBuren, and Robbie Johnson: January 15, 2013
- Birdella Ross Scholarship applications: January 15, 2013 to Araceli Turch
- Woman/Women of Achievement Award nominations: January 15, 2013 to Cory Peters
- Grant In Aid forms due: January 15, 2013 to Joanne Lockner
- Chapter Presidents reports (found on the International website under Forms): February 1, 2013 to Phyllis VanBuren and others listed on the form!

UPCOMING EVENTS:

- Winter Executive Board Meeting via GoToMeeting for the Executive Committee – to be called by the President (Reminder: The Executive Committee, not the Executive Board meets in February.)

ADJOURNMENT

Move to adjourn the meeting by Sally Nyhus (Alpha Omega) and seconded by Melanie Reap (Iota). President Phyllis VanBuren (Eta) declared the meeting adjourned at 1:37 p.m.

Ellen Delaney
Recording Secretary

Phyllis VanBuren
Tau State President